



**Points Based System Programme**

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**Points Based System update**

Dear Sir/Madam,

Following my letter of 15 May on Tier 4 we have developed some examples of visa letters. We have worked with members of the Joint Education Taskforce to produce these examples. Each example contains the correct information for the scenario it represents, and is intended to aide the preparation of your visa letters, when used together with the Sponsor Guidance. Please note that these are examples only of how a Sponsor might meet the requirements of the visa letter laid out in the Sponsor Guidance. The examples are not mandatory and institutions need not use or refer to them if they have already issued Visa Letters which comply with the Sponsor Guidance requirements.

The example Visa Letters are listed at the following links on the UKBA website.

**Visa Letter examples:**

Adult Student:

<http://www.ukba.homeoffice.gov.uk/sitecontent/documents/employersandsponsors/example-adult-visa-letters/>

Child Student:

<http://www.ukba.homeoffice.gov.uk/sitecontent/documents/employersandsponsors/example-child-visa-letters/>

As well as these examples, you may also find the Visa Letter check list helpful alongside the sponsor guidance:

Adult Student:

<http://www.ukba.homeoffice.gov.uk/employers/points/whatisthepointsbasedsystem/visaletterforadultstudent/>

Child student:

<http://www.ukba.homeoffice.gov.uk/employers/points/whatisthepointsbasedsystem/visaletterforchildstudent/>

Sponsor Guidance:

<http://www.ukba.homeoffice.gov.uk/sitecontent/documents/employersandsponsors/pbsguidance/>

Please make sure that all of your Visa Letters have all required information before you issue them to potential students.

Yours faithfully,

**Neil Hughes**

Director

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